



**STATE ASSESSORS BOARD  
REGULAR MEETING AGENDA**

**October 17, 2008**

**Richard H. Austin Building, State Treasurers' Board Room  
430 West Allegan Street, Lansing, Michigan**

9:30 a.m. **Call to order**

**Roll call**

**A. Approval of the regular meeting minutes of September 19, 2008 (page 1)**

**B. Public comment**

**C. Financial reports**

1. Communication from the Executive Secretary regarding fiscal year 2007 financial report revisions—information only (page 5)
2. Communication from the Executive Secretary regarding financial reports relating to State Assessors Board operations for the month of August 2008—information only (page 20)

**D. Educational programs**

1. Communication from the Executive Secretary regarding six-hour renewal evaluations—information only (page 23)
2. Elective educational renewal credit request for a program titled “Basic ECF Calculation Using the Equalizer Software System” by the Antrim County equalization director
  - a. Communication from the Executive Secretary recommending approval of the request (page 30)
3. Elective educational renewal credit and Uniform Standards of Professional Appraisal Practice (USPAP) renewal credit requests for USPAP programs by the Oakland County Association of Assessing Officers and the Northeast Michigan Assessors Association
  - a. Communication from the Executive Secretary recommending approval of the requests (page 33)
4. Level 3 experience qualification request
  - a. Communication from the Executive Secretary recommending approval of the request (page 37)

**E. Certification level matters**

1. 2008 certification reinstatement request from Mr. William M. White
  - a. Communication from the Executive Secretary recommending approval of the request (page 42)
2. 2008 certification reinstatement request from Mr. John R. Krueger
  - a. Communication from the Executive Secretary recommending approval of the request (page 45)

**F. Closed meeting, permissible under Michigan Compiled Law 15.268(a) and 15.268(h)**

1. Discussion of the closed meeting minutes from September 19, 2008 (page P1)
2. Informal revocation hearing for revocation petition 08-0025 (page P3)
3. Informal revocation hearing for revocation petition 08-0027 (page P77)
4. Discussion of revocation petition 08-0031 (page P96)
5. Discussion of a certification reinstatement request (page P107)
6. Discussion of legal advice relating to revocation petitions 08-0020 and 08-0021 (page P126)
7. Discussion of revocation petition 08-0030 (page P199)
8. Discussion of an assessing practices matter (page P296)
9. Discussion of an assessing practices matter (page P381)
10. Discussion of an assessing practices matter (page P505)
11. Discussion of narrative appraisal 199 (page P530)
12. Discussion of narrative appraisal 200 (page P531)
13. Discussion of September 2008 course examination results (page P532)
14. Discussion of the second grading appeal for narrative appraisal 195 (page P537)

15. Discussion of a narrative appraisal grader reinstatement request (page P556)

**G. Resumption of open meeting and actions on closed meeting items**

1. Closed meeting minutes from September 19, 2008 (page P1)
2. Revocation petition 08-0025 (page P3)
3. Revocation petition 08-0027 (page P77)
4. Revocation petition 08-0031 (page P96)
5. Certification reinstatement request (page P107)
6. Revocation petitions 08-0020 and 08-0021 (page P126)
7. Revocation petition 08-0030 (page P199)
8. Assessing practices matter (page P296)
9. Assessing practices matter (page P381)
10. Assessing practices matter (page P505)
11. Narrative appraisal 199 (page P530)
12. Narrative appraisal 200 (page P531)
13. September 2008 course examination results (page P532)
14. Second grading appeal for narrative appraisal 195 (page P537)
15. Narrative appraisal grader reinstatement request (page P556)

**H. Other business**

1. Communication from the Executive Secretary recommending that the Board adopt an official position on the subject of the Board's authority in revocation proceedings for clarification purposes (page 47)

**I. Correspondence**

1. Communication from Mr. Scott F. Cunningham regarding the Clinton County equalization department (page 49)

2. Communication from Mr. Matthew J. Raftary regarding the Board's certificate of appreciation (page 50)

**Announcements**

**Adjournment**